



## **OPEN MEETING**

### **GRF COMMITTEE OF THE LAGUNA WOODS VILLAGE DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, July 30, 2024 - 9:30 a.m.  
24351 El Toro Road - Board Room / Virtual Meeting**

Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:

- Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
- Join the Zoom meeting at: <https://us06web.zoom.us/j/88115301572>

---

### **NOTICE OF MEETING AND AGENDA**

*This Meeting May Be Recorded*

- |                                                |                  |
|------------------------------------------------|------------------|
| 1. Call to Order                               | Eric R. Nuñez    |
| 2. Acknowledgement of Media                    | Eric R. Nuñez    |
| 3. Approval of the Agenda                      | Eric R. Nuñez    |
| 4. Approval of Meeting Report for May 28, 2024 | Eric R. Nuñez    |
| 5. Co-Chair's Remarks                          | Juanita Skillman |
| 6. Member Comments (Items Not on the Agenda)   | Eric R. Nuñez    |

#### **REPORTS:**

- |                                  |                  |
|----------------------------------|------------------|
| 7. GRF Board                     | Juanita Skillman |
| 8. United Board                  | Board Member     |
| 9. Third Board                   | Board Member     |
| 10. Towers Board                 | Board Member     |
| 11. Pet Evacuation Sub Committee | Sandy Benson     |

#### **ITEMS FOR DISCUSSION AND CONSIDERATION:**

- |                                                  |            |
|--------------------------------------------------|------------|
| 12. Antenna Project                              | Dan Lurie  |
| 13. DPTF Expo Info                               | Eric Nuñez |
| 14. Jacob Green and Associates / William Simmons | Eric Nuñez |

#### **ITEMS FOR FUTURE AGENDAS:**

15. To Be Determined

#### **CONCLUDING BUSINESS:**

16. Committee Member Comments
17. The next meeting will be held both in the board room and virtually via the zoom platform at 1:30 p.m. on Wednesday, September 24, 2024.
18. Adjournment

Eric R. Nuñez, Chair  
Carmen Aguilar, Alycia Magnuson, Staff Officer  
Telephone: 949-268-2038



**OPEN MEETING**

**REPORT OF THE REGULAR MEETING OF THE  
GOLDEN RAIN FOUNDATION  
DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, May 28, 2024 - 9:30 A.M.  
24351 El Toro Road, Laguna Woods, CA 92637  
Board Room/Virtual Meeting**

---

Directors Present: Tom Siviglia-Chair, Juanita Skillman- Rick Kopps, Anthony Liberatore, Gan Mukhopadhyay, S.K. Park, Sue Stephens

Directors Absent: Eric Nuñez

Staff Present: Carmen Aguilar, Daniel Lurie, Alycia Magnuson, Tom Siviglia

Others Present: City Councilmember Annie McCary

**1. Call to Order**

Chair Siviglia called the meeting to order at 9:30 a.m.

**2. Acknowledgment of Press**

There was no media present.

**3. Approval of the Agenda**

Chair Siviglia requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

**4. Approval of the Meeting Report**

There being no objections, the meeting minutes of March 26, 2024, were approved by unanimous consent.

**5. Co-Chair's Remarks**

Co-Chair Skillman spoke on the following items:

- She welcomed director Donna Rane- Szostak
- She would like to see a radio list to confirm who is assigned to the radios

**6. Members' Comments**

- A member commented on procedures on reserving a room for Clubhouse 3 to be used as DPTF training.

- Chair Siviglia responded by thanking Grace Stencil for her efforts in continuing DPTF training. Security Staff will coordinate with Recreation department to obtain applicable documents for reserving a room for training purposes at no cost to the member.
- A member commented on when DTPF drills involve board members.
  - Chair Siviglia responded by thanking Edwin Marcus for his comment on board members involvement in the DPTF drills. Management and volunteers to work together to build successful training to shelter in place.
- A member commented on the functionality of the antenna equipment not working properly if a disaster would strike today. The Good Neighbor program not being fulfilled. Tabletop exercise are crucial,
  - Chair Siviglia responded by thanking Bob Mantonti for his comments.
  - The antenna Security Department has longer than expected due to the meeting schedule dates. On June 4, 2024 it will be going to the GRF board meeting. Laguna Woods Village has established an 18-month relationship with Jacob Green and Associates to develop a GAP analysis for training, tabletop exercises and drills. A meeting has been scheduled on May 30, 2024 to establish and discuss the goals and responsibilities.

## **Reports**

**7. GRF Board- Nothing to Report-** None.

**8. United Board- Nothing to Report-** None.

**9. Third Board-** Director Park thanked Grace Stencil for her volunteerism and the antenna project needs to be completed with no excuses. He supported the idea of increasing volunteers.

**10. Towers Board- Nothing to Report-** None.

**11. Pet Evacuation Sub Committee-** Sandy Benson will be taking a FEMA course on shelter in place on June 12, 2024. She stated she brought enough File of Life cards for Mutual No. Fifty.

**12. Antenna Project-** Dan Lurie Supervisor II / Administrative Supervisor communicated the project will be presented at the GRF board meeting on June 4, 2024.

**13. September Event-** Chair Siviglia mentioned Director Nuñez will be confirming the venue and planning with vendors for availability.

**14. Report on Fire Prevention Equipment-** Chair Siviglia looks forward to incorporating the new vendor SafetyNet into DPTF trainings.

**15. Update on Emergency Disaster Planning-** a meeting has been scheduled on May

30, 2024 with Jacob Green and Associates to review Emergency Disaster Planning.

**ITEMS FOR FUTURE AGENDAS:**

16. Director Park requested an update on the antenna Installation and room reservation procedures.

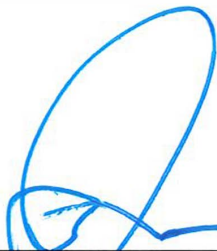
**CONCLUDING BUSINESS:**

**17. Committee Member Comments**

- a. Director Liberatore suggested a syllabus for DPTF volunteers and staff.
- b. Director Rane-Szostak appreciates the members keeping staff accountable while reassuring projects are not being neglected.
- c. Director Skillman reminded the committee the budget season is upon us and DPTF needs to be prioritized financially.

18. Date of Next Meeting – Tuesday, July 30, 2024 at 9:30 a.m.

19. Adjournment 10:16 a.m.



6-10-2024

Tom Siviglia  
GRF Committee of the Laguna  
Woods Village Disaster  
Preparedness Task Force